

Burrillville Sewer Commission  
Regular Meeting of 03/11/2008 rescheduled for 3/26/2008  
Board Room of the BWWTF

Members Present: Don C. Wolfe, Chairman  
Wallace F. Auclair, Vice Chairman

Members Absent: Scott P. Rabideau, Secretary

Also Present: Walter J. Kane, Attorney for the Commission  
James Geremia – Geremia & Associates  
John Martin III – Superintendent  
Donna Caccia – Cayer Caccia, LLP  
Richard Bernardo, Director of Public Works  
Thomas Gonzalez – Resident of Douglas Pike  
Peg Franklin – Office Manager  
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:10 A.M.

**Agenda Item** – Question of accepting the minutes of the Regular Meeting of February 12, 2008; and the question of dispensing with the reading of said minutes.

**Voted** – Mr. Auclair made a motion to accept the minutes of the Regular Meeting of February 12, 2008 and dispense with the reading of said minutes. The motion was seconded by Mr. Wolfe.

**Agenda Item** – Discussion of FY2007 audit with Cayer Caccia, LLP

**Discussion** – Donna Caccia of Cayer Caccia, LLP presented the exit audit for FY 2007. Mrs. Caccia noted that she does not see any problems with the financial operations of the plant.

**Voted** – Mr. Auclair made a motion to accept the audit report. The motion was seconded by Mr. Wolfe.

**Agenda Item** – Memo from Superintendent regarding schedule of meetings for FY09 Budget

**Discussion** – Mr. Martin noted the dates he is proposing do not conflict with the Town Council's meeting schedule.

**Agenda Item** – Approve and sign contract for engineering services

**Agenda Item** – Discuss status of Contract 19B-1

Copy of correspondence from Beta Group, Inc. dated February 19, 2008 to Boyle & Fogarty Construction Co., Inc.

Copy of Boyle & Fogarty Construction Co., Inc. response letter dated February 29, 2008 to Beta Group, Inc.

**Discussion** – Mr. Kane stated that Mr. Skerpan had met with the contractor for 19B-1 and Mr. Bernardo regarding Joslin Road and it was determined that an under drain of 500 feet is needed in that area to help with the groundwater issue. Mr. Kane also stated that he had asked Mr. Skerpan for an approximate cost of the under drain and he was told it would be approximately \$50,000.00. Mr. Kane asked that the Commission direct the staff to send a letter to the residents of Joslin Road who had made complaints regarding the groundwater issue and to send a copy of the letter to Town Hall as well.

**Voted** – Mr. Auclair made a motion to ask Beta to design the under drain and get a quote for the work to be performed from Boyle & Fogarty and present it at the Commission's April meeting. The motion was seconded by Mr. Wolfe.

**Agenda Item** – Memo from Office Manager regarding mailing of preliminary tax sale notifications.

### **Correspondence:**

**08-09-23** – Letter from Melissa Gonzalez regarding a water problem at her property located on 1030 Douglas Pike in Mohegan.

**Discussion** – Mr. Gonzalez stated he has owned the property for thirteen years and he has not had any problems with water until now. Mrs. Franklin noted that this had been referred to Mr. Skerpan and Mr. Wolfe asked that Beta report back to the Commission on this matter at the Commission's April meeting.

**08-09-24** – Letter from DEM regarding Priority List Request for Projects – State Fiscal Year 2009

**Discussion** – Mr. Wolfe directed Mr. Martin to update the priority list with the new dates. Mr. Martin noted that the current facilities plan is outdated and the Commission would not qualify for an order of approval without a facilities plan. The Commission asked Mr. Martin to present the pros and cons of updating the facilities plans at the May meeting.

### **Attorney's Report:**

Mr. Kane reported that he and Mr. Martin had met with Mr. Geremia to go over some of the Commission's policies.

### **Engineer's Report:**

Mr. Geremia thanked the Commission for selecting his firm and stated that he looks forward to working with the Commission.

## Superintendent's Report:

Mr. Martin presented the Superintendent's report for the month of February.

### SUPERINTENDENTS REPORT

Month of February 2008

#### 1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	M.G.	<u>Date Occurred</u>
	Average daily flow	1.1740	N/A
	Maximum daily flow	1.6340	13-Feb
	Minimum daily flow	0.9400	12-Feb
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	97.2%	4.1 mg/l
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 30.0 mg/l
	Facility achieved	95.2%	9.8 mg/l
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	88.2%	0.37 mg/l
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 31.5 mg/l
	Facility achieved	3.7%	13.8 mg/l
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	25.48	
	Number of loads removed	20	
	Average dry tons/load	1.27	

#### 2. COLLECTION SYSTEM OPERATIONS:

There were four call-in's during the month. One each at Beach Rd., Eagle Peak Rd., Glendale and Mapleville Mobile Home Park. All Alarms were reset and stations returned to normal operation.

**Agenda Item** – User Charge/Assessment Write-Offs – Mrs. Franklin stated there were no user charge or assessment write-offs.

**Public Comment:** None

**Voted** – Mr. Auclair made a motion to accept the Attorney’s report, the Engineer’s report, and the Superintendent’s report. The motion was seconded by Mr. Wolfe.

Being no further business to come before the Commission, Mr. Auclair made a motion to adjourn. The motion was seconded by Mr. Wolfe.

Respectfully Submitted,

Stacey Richard  
Financial Aide